

**YWTEEN GROUP LEADER
 POSITION POSTING**

Department: Community Connection

Job title: YWTeen Group Leader

Type of position:

- Full-time
- Part-time
- Temporary
- Contractor
- Intern

Hours: Flexible Mon - Sun (20 Hour Maximum)

- Executive / Administrative
- Programmatic

- Exempt
- Nonexempt

Reports to: YWTeen Coordinator

Supervises: N/A

General Description: Lead YW-Teen groups for fifth and sixth grade girls in the community. Implement YW-Teen group activities and leadership camps at the YWCA. Focus on assisting girls to develop healthy lifestyles and achieve their full potential as productive, self-sufficient adults. The group leader utilizes YWTeen curriculum to enhance self-awareness, communication, decision-making, group interaction, career exploration, cultural diversity, leadership development, community service, exercise and health, socialization, and resiliency.

Position Requirements:

- a) 30 hours college; 1 year relevant experience working with youth.
- b) Excellent verbal communication skills with youth and adults.
- c) Experience in group youth leadership. Ability to work successfully in a multicultural setting.
- d) Familiarity with Microsoft Office.
- e) Must be able to pass a criminal history check done for criminal indictment involving an offense against a person, an offense against the family, or an offense involving public indecency under Texas Penal Code as amended or an offense under Chapter 281 of the Texas Health and Safety Code.
- f) Flexible, regular, good attendance.
- g) Ability to walk, bend, stoop, twist at waist, reach, climb stairs, lifting at least 30 lbs.
- h) Must be able to use own personal vehicle, have a valid Texas Driver's license, have a good driving record, and be 25 years or older for YWCA insurance compliance and carry the minimum state liability insurance.

To apply, submit application, resume and 2 Letters of Reference from past supervisors to:

YWCA Administrative Office
 4601 Corona
 Corpus Christi, TX 78411
 361-857-5661 ext 13
 361-857-0254 (fax)
ywcacc@ywcacc.org

RESPONSIBILITIES:

- a) Lead YW-Teen groups discussions/activities utilizing approved curriculum to promote development of positive social, interpersonal and leadership skills of all participants.
- b) Supervise and interact with participants in YW-Teen activities (such as swims, lock-ins, Reading Rally, etc.), community activities and projects at the YWCA or in the community to encourage leadership development, foster community awareness, and prevent gang association for participants.
- c) Market the YW-Teen program and recruit participants at designated schools.
- d) Implement YWTeen curriculum in Leadership Camps at YWCA for YWTeens.
- e) Maintain paperwork, such as current roster, demographics and data for all YW-Teen participants.
- f) Communicate with school contacts and parents in a professional manner, representing the YWCA in a positive light.
- g) Maintain proper attitude toward safety and ensure that all programming is performed in accordance with safety standards.
- h) Maintain professional, ethical standards as well as confidentiality at all times concerning youth participants.
- i) Assist with other assignments as assigned.