

**YWTEEN GROUP LEADER
 POSITION POSTING**

Department: Community Connection	Job title: YWTeen Group Leader
Type of position: <input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> Contractor <input type="checkbox"/> Intern	Hours: Flexible Mon - Sun (20 Hour Maximum) <input type="checkbox"/> Executive / Administrative <input checked="" type="checkbox"/> Programmatic <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt
Reports to: YWTeen Director	Supervises: N/A

General Description: Lead YW-Teen groups for fifth and sixth grade girls in the community. Implement YW-Teen group activities and leadership camps at the YWCA. Focus on assisting girls to develop healthy lifestyles and achieve their full potential as productive, self-sufficient adults. The group leader utilizes YWTeen curriculum to enhance girls' self-awareness, communication, decision-making, group interaction, career exploration, cultural diversity, leadership development, community service, exercise and health, socialization, and resiliency.

Responsibilities:

- Lead YW-Teen group discussions/activities utilizing approved curriculum to promote development of positive social, interpersonal and leadership skills of all participants.
- Supervise and interact with participants in YW-Teen activities (such as swims, lock-ins, Reading Rally, etc.), community activities and projects at the YWCA or in the community to encourage leadership development, foster community awareness, and prevent gang association for participants.
- Promote the YW-Teen program and recruit participants at designated schools, as well as in the community.
- Implement YWTeen curriculum in Leadership Camps at YWCA for YWTeens.
- Maintain paperwork, such as current roster, demographics and data for all YW-Teen participants.
- Communicate with school contacts and parents in a professional manner, representing the YWCA in a positive light.
- Maintain proper attitude toward safety and ensure that all programming is performed in accordance with safety standards.
- Maintain professional, ethical standards as well as confidentiality at all times concerning youth participants.
- Assist with other assignments as assigned.

Qualifications:

- 30 hours college; 1 year relevant experience: working with youth, in person, Zoom, Facebook and presentation skills.
- Excellent verbal and written communication skills with youth and adults.
- Experience in group youth leadership. Ability to work successfully in a multicultural setting.
- Computer skills/expertise, especially all aspects of Microsoft Office – Word, Excel, PowerPoint, Publisher, and Outlook.
- Must be able to pass a criminal history check done for criminal indictment involving an offense against a person, an offense against the family, or an offense involving public indecency under Texas Penal Code as amended or an offense under Chapter 281 of the

Texas Health and Safety Code.

- Must have a valid ServSafe Certificate or obtain one within 90 days of hire.
- Flexible, regular, good attendance.
- Ability to walk, bend, stoop, twist at waist, reach, climb stairs, lifting at least 30 lbs.
- Must be able to use own personal vehicle, have a valid Texas Driver's license, have a good driving record, and be 25 years or older for YWCA insurance compliance and carry the minimum state liability insurance.
- Flexible work schedule to include evenings and weekends.

To apply, submit application, resume and 2 Letters of Reference from past supervisors to:

YWCA Administrative Office
4601 Corona Drive
Corpus Christi, TX 78411
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