Recreation Management Internship

Organization Mission:
The YWCA is dedicated to eliminating racism, empowering women, and promoting peace, justice, freedom, and dignity for all.

Job Description:
The Recreation Management Intern assists in providing day-to-day management of the Fitness Connection Program and with plans and procedures for maintaining and enhancing the Therapeutic Recreation Program.

Responsibilities Include:
Assist in developing, implementing, evaluating program
Identify training opportunities for staff and provide constructive performance feedback to management
Interact with members / staff to understand customer expectations and help meet those expectations
Assist with membership recruitment, customer satisfaction and safety training
Participate in collaboration with community partners (AARP, Silver Sneakers, etc.) to enhance program
Help ensure safe, clean, pleasant environment for members
Assist in building member awareness and knowledge of healthy lifestyles
Seek out funding sources to support Therapeutic Recreation scholarships for low-income / disabled members
Assist with general fieldwork (i.e. promoting program benefits at health fairs / community events)
Assist with general office duties as needed

Skills Needed:
Experience with general software applications (Microsoft, Adobe)
Exceptional communication abilities, both written and verbal
Willingness to help with a variety of programs and tasks
Enthusiasm and personal drive
Organizational abilities
Kinesiology experience (professional or school related)

Benefits:
Hands-on experience
Familiarity with fundamental operations of Recreation Management
Network opportunities that may lead to full-time employment
Experience with a global organization that strongly impacts the community

Requirements:
The YWCA expects all employees/volunteers to act with honesty, integrity, and professionalism in accordance to the company policies and standards. Students must be eligible to earn college credit. This internship is an UNPAID position.

Timeframe:
Internships generally run 15 weeks, depending on specific program and are available for spring, summer and fall semesters.

To Apply:
Send a cover letter, resume, and two professional reference letters to:

Nancy Wesson-Dodd / YWCA / 4601 Corona Drive / CC, TX 78411
Fax/Email to: (361) 857-0254 / nwdywca@ywcc.org
For more information, visit www.ywca.org/corpuschristi

The YWCA is a 501 (C)(3) non-profit organization